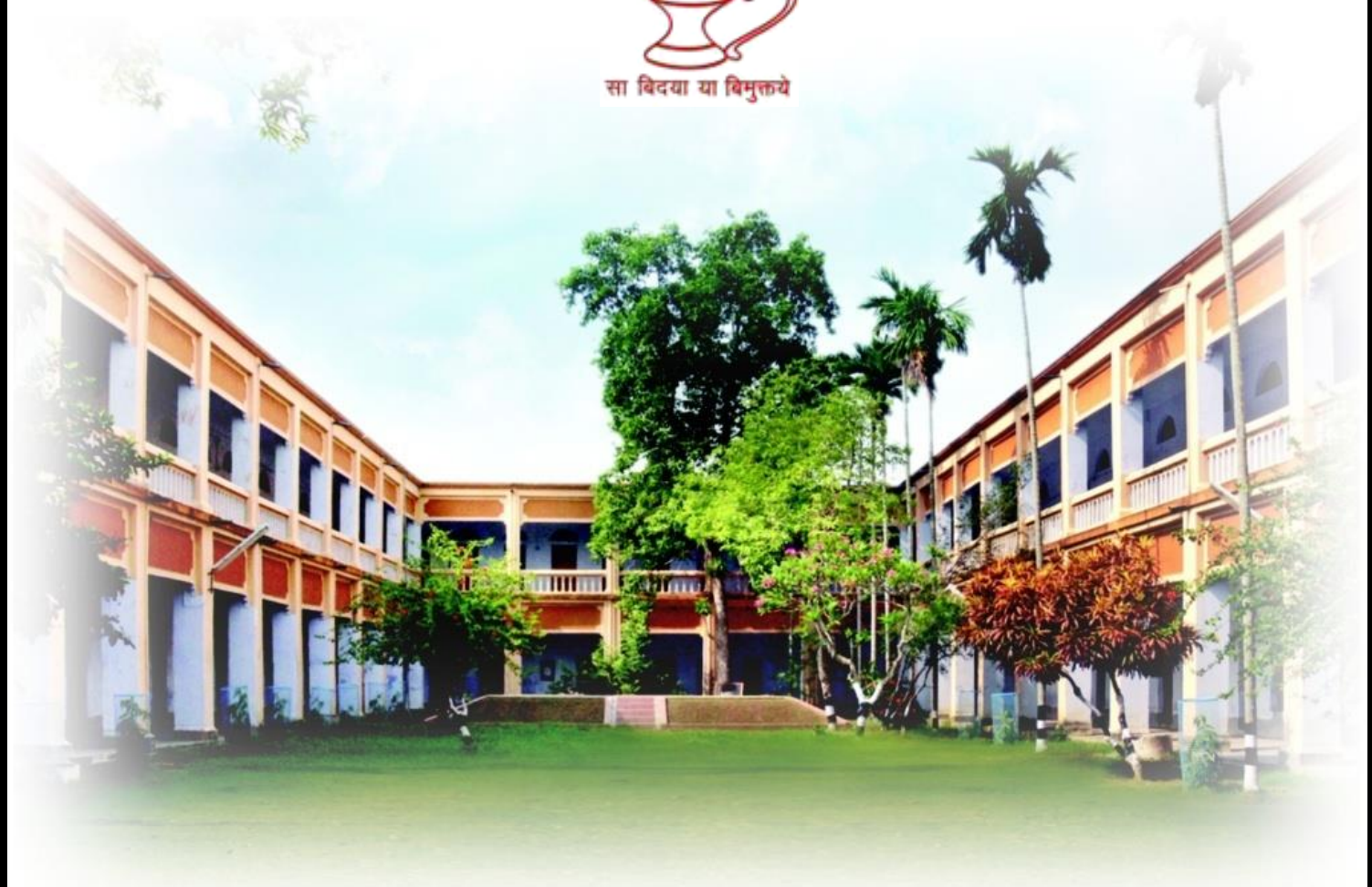


Annual Quality Assurance Report (2014 – 2015)



सा विद्या या विमुक्तये



**Submitted by
Internal Quality Assurance Cell
Syamsundar College (Govt. Sponsored)
Shyamsundar; Burdwan
West Bengal – 713424**

A.Y. - 2014 – 2015

Part – A

I. Details of the Institution

1.1 Name of the Institution

SYAMSUNDAR COLLEGE

1.2 Address Line 1

SHYAMSUNDAR

Address Line 2

POST+ VILL - SHYAMSUNDAR

City/Town

BURDWAN

State

WEST BENGAL

Pin Code

713424

Institution e-mail address

syamsundarcollegebwn@gmail.com

Contact Nos.

03451-260016

Name of the Head of the Institution:

Prof. Dipak Kr. Hazra

Tel. No. with STD Code:

03451-260016

Mobile:

9476133907

AQAR of Syamsundar College; Shaymsundar; Burdwan

Name of the IQAC Co-ordinator:

Dr. Gouri Sankar Bandyopadhyay

Mobile:

9434014440

IQAC e-mail address:

iqacsscbyn@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) NA

1.4 Website address:

www.syamsundarcollege.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.0	2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

23/09/2008

1.7 AQAR for the year (for example 2010-11)

2014-15

AQAR of Syamsundar College; Shaymsundar; Burdwan

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

The University of Burdwan

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1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	04
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	18
2.10 No. of IQAC meetings held	08

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2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- ✓ Monitoring overall academic atmosphere and infrastructural development
- ✓ Overall designing and implementation of periodical evaluation system of the college
- ✓ Guiding students in different extracurricular events by
- ✓ Evaluating the CAS related papers of at least six faculty members
- ✓ Guiding to prepare the CAS related documentation
- ✓ Preparation of SSR for re-accreditation
- ✓ Supervise the infrastructural developments as well as administrative preparations for forthcoming peer team visit

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

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Plan of Action	Achievements
<ul style="list-style-type: none"> ➤ The steering committee co-ordinator himself co-ordinated the “Online Admission” process to maintain the standard of student intake and avoid any anomaly. ➤ The IQAC closely monitored the functioning of college authority and helped the administration through valuable suggestions and active co-operations to maintain the overall quality of education in the institution ➤ Through preparation of CAS related documents the overall quality parameters were standardized of all faculty members. ➤ Prepare the SSR for second cycle of accreditation ➤ Re-gather the data necessary for preparation of SSR and peer team visit ➤ Through modification of College’s webpage. 	<ul style="list-style-type: none"> ➤ Very smooth admission process could be performed with the active co-operation from all stakeholders of the college. ➤ With the active co-operation the college authority could achieve healthy academic atmosphere. ➤ The faculty members encouraged to take up more research oriented activities. ➤ The teaching community learned the value of participating in seminars/conferences and present papers. ➤ The overall research atmosphere strengthened. ➤ The timely preparation of AQAR could be achieved ➤ The webpage-developer selected for the said purpose and significant progress achieved.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The administration appreciated the existence of cordial atmosphere amongst the stakeholders of the college in maintaining a healthy academic atmosphere.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	Hons	14	NIL	NIL
	General	03	NIL	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	17	NIL		
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	All Programmes are annual

1.3 Feedback from stakeholders*Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

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Being an affiliated college, it has to strictly restrict itself within the syllabus as framed by affiliating University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Others
65	13	14	34+02+02=38 (Govt. Approved PTTs, CWTs& GLIs)

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	17	NIL	NIL	NIL	NIL	NIL	NIL	04	17

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

NIL

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	03	42	01
Presented papers	04	23	01
Resource Persons			03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ Continuous evaluation through class tests
- ✓ Introduction of LCD projector for class room teaching

2.7 Total No. of actual teaching days

198

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During this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	NIL	05
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2.10 Average percentage of attendance of students

62%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BNGH	54	NA	01	41	00	77.8
ENGH	29	NA	02	13	00	51.7
SNSH	49	NA	00	35	00	71.4
EDCH	28	NA	05	22	00	96.4
HISH	33	NA	00	17	00	51.5
GEOH	14	NA	06	08	00	100
PLSH	07	NA	00	04	00	57.1
ACYH	27	NA	06	13	00	70.4
BOTH	07	NA	01	04	00	71.4
ZOOH	16	NA	00	01	00	6.20
ENVSH	08	NA	03	00	00	37.5
PHSH	04	NA	00	01	00	25.0
CEMH	20	NA	09	06	00	75.0
MTMH	08	NA	01	04	00	62.5
B.A. (GEN)	485	NA	00	30	169	41.0
B.Sc-BIO (GEN)	13	NA	02	08	00	76.9
B.Sc-PURE (GEN)	08	NA	00	01	02	37.5
B.Com (GEN)	09	NA	00	00	05	55.6

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

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- ✓ IQAC cell members remain present in all academic-sub-committee meetings and observe that the policy framed by the University in implementing syllabus is maintained.
- ✓ Motivates other faculty members to attain workshops and faculty improvement programmes so that the students get up-to-date knowledge.
- ✓ The IQAC also verifies the leave account of the faculty members
- ✓ Monitors the allotted and class taken records and authenticate for CAS

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	11
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	02	00	00
Technical Staff	27	07	00	06

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ IQAC motivates and monitors the Minor/Major research project submission by faculty members
- ✓ As IQAC deals with the promotion of incumbents it periodically informs the faculty members about their short-comings in this category through meetings.

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- ✓ In each meeting with the faculty members the IQAC conveys the urgency of apply for Minor/Major research projects to different funding agencies.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		35 Lakhs		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		02		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-16	DST	35 lks	25 lks <i>ca</i>
Minor Projects	2012-14	UGC	2.0 lks	1.58 lks <i>ca</i>
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

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ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Number		01			01
Sponsoring agencies		UGC			College Fund

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

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Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides 02
 and students registered under them 04

3.19 No. of Ph.D. awarded by faculty from the Institution NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level 04 State level 03

National level 01 International level

3.22 No. of students participated in NCC events:

University level State level 40

National level 7 International level

3.23 No. of Awards won in NSS:

University level 01 State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8607 Sq.Mt			8607 Sq.Mt
Class rooms	23			
Laboratories	14	NIL	NIL	NIL
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	15		UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	4,88,091/-			
Others				

4.2 Computerization of administration and library

The library is automated through KOHA: open source software (version 2.8). Server computer is connected with four client computers through LAN. Library is fully computerized. At present 22870 copies of books are catalogue under MARC 21 format through this automated system. During this year 2988 users (Teaching, non-teaching and students) access library facilities they can search and reserve their demanded books through OPAC. Circulation and report generation are done under the system. User can access the internet facility from library. A new server computer is purchased during this year for automation shifted from version 2.8 to 3.8 i.e. Windows version to Linux (Ubuntu platform). We are trying better services to the users.

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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	28068	1396963	497	102735	28565	1499698
Reference Books	7125	965326	115	98376	7240	1063702
e- Books	NIL	x	NIL	x	NIL	x
Journals	7	40400	Continue +1 (Gift)	3400 x	8	43800
e-Journals	NIL	x	NIL	x	NIL	x
Digital Database	22154	x	716	x	22870	x
CD & Video	160	x	18	x	178	x
Others (specify) Pamphlets	67	x	NIL	x	67	x
Manuscript	314	x	NIL	x	314	x

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	33	03	10 Broad Band connection		01	01	Computer-11 LCD Projector-3 HP LAPTOP-14	
Added	03	NIL		01 (Library)	NIL	NIL	Computer-1 (SERVER)	
Total	34	02	10	01	01	01	Computer-12 LCD Projector-3 HP LAPTOP-	

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							14	
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4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The college subscribed 10 Broad Band Connections from BSNL under NME scheme. The connections were provided to College office, Library and 08 other departments.
- All connections are provided with Wi-Fi router for maximum utilization
- The “Student Union Room” also provided with a broad-band connection with Wi-Fi router for better access
- The college also installed one high speed broad band service from “Wish Net” company for additional support and high speed performance
- The college maintains all financial transactions through COSA following directives from State Govt.
- For smooth functioning of e-Governance activities and other online services the college has installed separate computers with latest configurations.
- The software experts visit the college office for up-gradation of knowledge and skill of the dealing clerks

4.6 Amount spent on maintenance in lakhs:

i) ICT

2,11,138/-

ii) Campus Infrastructure and facilities

53,053/-

iii) Equipments

4,16,520/-

iv) Others

NIL

Total:

6,80,711/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Through continuous monitoring and periodical evaluations.
- Notification at college notice board as well as college’s webpage.

5.2 Efforts made by the institution for tracking the progression

- Meeting with stakeholders of different levels.
- Through verbal feedbacks from important stakeholders of the college.
- Monitoring regular attendance in respective classes

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3113	NA	NA	NA

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	1532	49		1581	51

Last Year						This Year					
General	SC	ST	OBC	PWD	Total	General	SC	ST	OBC	PWD	Total
1393	697	108	910	NA	3108	1355	631	133	994	NA	3113

Demand ratio: 1: 3*

Dropout %: 7 - 10%# (ca)

[*Varies with the subject on offer; #Many students are not actual dropout but they change college without intimating in a proper manner.]

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Remedial coaching and regular Career counselling classes arranged under UGC sponsored schemes.
- Though the UGC has recently discontinued the “Remedial coaching” and “Entry in Services” schemes under XIth Plan, the college on its own capacity and limitations providing as much support as possible under those two categories, keeping in mind the backward nature of the locality and the level of education.
- College has a dedicated career counselling cell and students actively interacts with the members of the cell as and when required.
- IQAC also helps in pursuing higher studies

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No. of students beneficiaries

All third year students are mainly helped through this mechanism

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	NA	GATE	NA	CAT	NA
IAS/IPS etc	NA	State PSC	03	UPSC	NA	Others*	40

*Police/Army/JAM/JEST/WBSSC/BSF/TET etc

5.6 Details of student counselling and career guidance

- Through Career Counselling classes and one to one interaction basis (need based)
- Organising workshops designed to local demands

No. of students benefitted

Exact Number not recorded, but almost all third year students enthusiastically participates in any such activity by the college.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	40

5.8 Details of gender sensitization programmes

College often organizes the seminars and other programs on this issue and in parallel promotes the policies and principles relating to gender equality inside the college and also in our greater society.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

18

23

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State/ University level

National level

International level

No. of students participated in cultural events

State/ University level

01

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

12

National level

International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	NA	NA
Financial support from government	1949 (SC,ST, OBC, Minority & Kanyashree)	13,858,400/-
Financial support from other sources	18 (Sitaram Jindal Trust & Rashtriya Sanskrit Sansthan)	61,600/-
Number of students who received International/ National recognitions	NA	NA

5.11 Student organised / initiatives

Fairs : State/ University level

National level

International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the students

03

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

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- The primary objective of the institution is to educate the local students (majority of whom are first generation learners)
- To enlighten the future of majority of SC,ST, Minority students residing locally by the light of proper education and guidance
- To help students learn something in excess beyond the boundary of syllabus
- To educate local farmers and daily earning people about the responsibilities towards society and environment through organising rally or seminars/workshops.

6.2 Does the Institution has a management Information System

NA

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As the college is affiliated to the University of Burdwan a large section of teachers participates in following activities

- Syllabus framing
- Paper setting
- Moderations
- Board of Studies etc.

6.3.2 Teaching and Learning

- Use of LCD projection system along with the conventional chalk & talk method.
- Introduction of Internet facility
- Increase the access of internet connectivity by introducing Wi-Fi routers to almost all departments and library

6.3.3 Examination and Evaluation

- Apart from University examinations the college arrange for periodical class tests (Department wise)
- A full fledged Test examination is conducted by the college and students are held up (temporarily) from sitting in University exam, if they fail to qualify the said examination or not have adequate attendance.

6.3.4 Research and Development

- The whole administration particularly the IQAC motivates and guides all faculty

members to take up research activities along with their regular activities.

- The faculty members advised to keep record of their publications for availing CAS benefits.
- At least four faculty members communicated Minor research proposal to UGC online with the help of members of IQAC cell.
- The administration introduced immediate approval system for smooth and rapid processing of research proposals at college level.

6.3.5 Library, ICT and physical infrastructure/ instrumentation

- Digitization initiative of library is an important step towards preservation and maintenances of valuable existing resources of the library
- To monitor the initiative and valuable constructive suggestions a committee comprising senior faculty members has been formed.
- Provide Wi-Fi facilities at library for wide availability to students and staff.

6.3.6 Human Resource Management

- The college authority always tries to maintain a cordial relationship with all stakeholders of the college.
- In all circumstances all stakeholders get adequate support from college management.
- For optimum utilization of human resources they are assigned appropriate jobs

6.3.7 Faculty and Staff recruitment

- Through Government recommendations in proper channel
- In case of casual staff (Non-teaching; Gr.-D Category) recruitment or Guest Lecturer recruitment the college follows affiliating University guidelines.

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

- Strictly on the basis of Merit List preparation (based on 10+2 marks) and counselling basis.

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6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ➤ An “Employees Co-operative Credit Society” runs by the college - helpful in case of urgent financial requirements. ➤ The society also does some beneficial activities like sponsoring scholarship/award to meritorious students. ➤ Collaborating with the nearby privately run hospitals the college staffs could get urgent attention in case of medical emergency.
Non teaching	
Students	<ul style="list-style-type: none"> ➤ The college authority considers the prayer of poor students and often arrange for half/full fees waiver based on the merit of the prayer.

6.5 Total corpus fund generated

18,55,596/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	NO	NO
Administrative	NO	NO	NO	NO

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- The alumni association is Known as “Chirantani”
- It helps the institution not only by donating funds but also through their valuable suggestions and opinions from time to time.
- The alumni-nominated members actively participate in almost all IQAC meetings and enrich the other cell by communicating the opinion and expectations of local residents.

6.12 Activities and support from the Parent – Teacher Association

- Through periodical Parent-Teacher interactions (often department wise) the authority updates student’s progress to the parents.
- If the student fails to achieve adequate attendance the college has a custom of guardian call.

6.13 Development programmes for support staff

- The support staff are regularly sent to attend different developmental training programmes/workshops organized by state/ district agencies like COSA workshop etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- With the help of NSS units regular campus cleaning programmes taken up particularly on each Saturday of the week.
- The campus has been declared as plastic free zone
- Green-campus initiative has been started with active participation of NSS & NCC units of the college by tree plantation etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- An initiative was introduced to replace the full fledged Test examination by periodical evaluation to save teaching days.
- Initiative has been taken to upload the results of those examinations on the college website along with up-to-date percentage of attendance

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- Attempts has been made to split the syllabus in modules and teachers were advised to prepare separate teaching plan from the beginning of next academic year

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

NA

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Initiatives taken to enhance teaching days.
- Clean campus activities.
- Examination reforms initiated
- Introduction of “Academic Diary” for all full time as well as part time teachers of the college

7.4 Contribution to environmental awareness / protection

- Tree plantation programme by NSS
- Initiative towards Plastic free campus
- Regular campus cleaning by NSS – students on each Saturday of the week
- Initiative taken for “Rain water harvesting” projects in association with PWD of Burdwan district.
- WEBREDA has been communicated for exploring the possibility of installation of “Solar Lighting” at some parts of the campus.
- Introduction of “Online Admission” system to maintain complete transparency in admission.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- Adequate funding urgently required for up-gradation of campus facilities.
- A lot space required to accommodate ever increasing student admission
- Urgent necessity for a separate science block
- Separate space for individual departments to function properly.

8. Plans of institution for next year

- Completion of Women’s Hostel and send UC to UGC
- Up-gradation and modification of existing campus infrastructure.
- Improvement in overall academic atmosphere of the college
- Ensure adequate attendance of students in regular classes.

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- Timely submission of SSR for second cycle of re-accreditation.
- Arrange for completion of Audit for the current financial year
- Prepare infrastructural facility for “Online Admission” for next academic session
- Conduct few departmental seminars as well as National seminars

Name Prof. S. K. Barik

Name Dr. G. S. Bandyopadhyay

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC