

# **Annual Quality Assurance Report (2015 – 2016)**



सा विद्या या विमुक्तये

**Submitted by  
Internal Quality Assurance Cell  
Syamsundar College (Govt. Sponsored)  
Shyamsundar :: Burdwan  
West Bengal – 713424**

**A.Y. - 2015 – 2016**

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution

SYAMSUNDAR COLLEGE

1.2 Address Line 1

SHYAMSUNDAR

Address Line 2

POST+ VILL - SHYAMSUNDAR

City/Town

BURDWAN

State

WEST BENGAL

Pin Code

713424

Institution e-mail address

syamsundarcollegebwn@gmail.com

Contact Nos.

03451-260226

Name of the Head of the Institution:

Dr.Gouri Sankar Bandopadhyay

Tel. No. with STD Code:

03451-260226

Mobile:

9434014440

## AQAR of Syamsundar College; Shyamsundar; Burdwan

Name of the IQAC Co-ordinator:

Dr.Gouri Sankar Bandyopadhyay

Mobile:

9434014440

IQAC e-mail address:

iqacsscbyn@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) WBCOGM12388

1.4 Website address:

www.syamsundarcollege.ac.in

Web-link of the AQAR:

http://www.syamsundarcollege.ac.in

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	77.0	2005	2010
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

23/09/2008

1.7 AQAR for the year (for example 2010-11)

2015-2016

## AQAR of Syamsundar College; Shyamsundar; Burdwan

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.9 Institutional Status

University                      State     Central     Deemed     Private

Affiliated College                      Yes     No

Constituent College                      Yes     No

Autonomous college of UGC                      Yes     No

Regulatory Agency approved Institution                      Yes     No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution                      Co-education     Men     Women

Urban     Rural     Tribal

Financial Status                      Grant-in-aid     UGC 2(f)     UGC 12B

Grant-in-aid + Self Financing     Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts     Science     Commerce     Law     PEI (PhysEdu)

TEI (Edu)     Engineering     Health Science     Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

**The University of Burdwan**

## AQAR of Syamsundar College; Shyamsundar; Burdwan

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

### **2. IQAC Composition and Activities**

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	04
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	18
2.10 No. of IQAC meetings held	03

## AQAR of Syamsundar College; Shyamsundar; Burdwan

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2.11 No. of meetings with various stakeholders:      No.        Faculty      
Non-Teaching Staff        Alumni        Others   

2.12 Has IQAC received any funding from UGC during the year?    Yes        No   

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.        International        National        State        Institution Level   

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- ✓ Monitoring overall academic atmosphere and infrastructural development
- ✓ Guiding to prepare the CAS related documentation
- ✓ Seminars organisation
- ✓ Preparation of SSR for re-accreditation
- ✓ Supervise the infrastructural developments as well as administrative preparations for forthcoming peer team visit

## AQAR of Syamsundar College; Shyamsundar; Burdwan

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>➤ The steering committee co-ordinator himself will act as Convener of Admission Committee in the “Online Admission” process to maintain the standard of student intake and avoid any anomaly.</li> <li>➤ Through preparation of CAS related documents the overall quality parameters were standardized of all faculty members.</li> <li>➤ Preparation of the SSR for second cycle of accreditation</li> <li>➤ Timely preparation of AQAR</li> <li>➤ Construction of Car Shed</li> </ul>	<ul style="list-style-type: none"> <li>➤ Very smooth admission process could be performed with the active co-operation from all stakeholders of the college.</li> <li>➤ The faculty members encouraged to take up more research oriented activities.</li> <li>➤ The teaching community learned the value of participating in seminars/conferences and present papers.</li> <li>➤ SSR has been prepared timely and submitted to NAAC successfully</li> <li>➤ AQAR has been prepared timely</li> <li>➤ Construction Started</li> </ul>

2.15 Whether the AQAR was placed in statutory body

Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The management helped to implement the suggestions of the IQAC and had granted financial support

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme		Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD					
PG					
UG	Hons	14	Nil	Nil	Nil
	General	03	01		
PG Diploma					
Advanced Diploma					
Diploma					
Certificate					
Others					
<b>Total</b>		17	01		
Interdisciplinary					
Innovative					

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	All Programmes are annual

1.3 Feedback from stakeholders Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)



## AQAR of Syamsundar College; Shyamsundar; Burdwan

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being an affiliated college, it has to strictly restrict itself within the syllabus as framed by affiliating University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

### Criterion – II

#### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Others
60	19	08	28+02+02=32 (Govt. Approved PTTs, CWTs& GLIs)

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	09	Nil	Nil	Nil	Nil	Nil	Nil	Nil	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

34

Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	31	03
Presented papers	06	13	00
Resource Persons	00	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ Continuous evaluation through class tests
- ✓ Introduction of LCD projector for class room teaching

## AQAR of Syamsundar College; Shyamsundar; Burdwan

2.7 Total No. of actual teaching days

During this academic year

197

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development

Nil

Nil

Nil

As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

64%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BNGH	51	Results Awaited				
ENGH	26					
SNSH	40					
EDCH	24					
HISH	30					
GEOH	11					
PLSH	06					
ACYH	25					
BOTH	06					
ZOOH	14					
ENVSH	06					
PHSH	04					
CEMH	17					
MTMH	07					
B.A. (GEN)	475					
B.Sc-BIO (GEN)	12					
B.Sc-PURE (GEN)	05					
B.Com (GEN)	07					

## AQAR of Syamsundar College; Shyamsundar; Burdwan

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ IQAC cell members remain present in all academic-sub-committee meetings and observe that the policy framed by the University in implementing syllabus is maintained.
- ✓ Motivates other faculty members to attend workshops and faculty improvement programmes so that the students get up-to-date knowledge.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	03	00	00
Technical Staff	27	07	00	08

### Criterion – III

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has been constantly motivating and encouraging the faculty in submitting MRP to the UGC.

## AQAR of Syamsundar College; Shyamsundar; Burdwan

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		35 Lakhs		

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs	1,62,000			

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	04	
Non-Peer Review Journals			01
e-Journals	01		
Conference proceedings	03	03	

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-16	DST	35,00,000	35,00,000
Minor Projects	2013-2015	UGC	1,62,000	1,62,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			36,62,000	36,62,000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

## AQAR of Syamsundar College; Shyamsundar; Burdwan

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Number		01			03
Sponsoring agencies		UGC			College Fund

3.12 No. of faculty served as experts, chairpersons or resource persons

04

3.13 No. of collaborations

International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

7.0 Laks

From Management of University/College

2.3 Laks

Total

9.3 Laks

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

## AQAR of Syamsundar College; Shyamsundar; Burdwan

3.17 No. of research awards/ recognitions received by faculty and research fellows

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level

National level       International level

3.22 No. of students participated in NCC events:

University level       State level 44

National level 02      International level

3.23 No. of Awards won in NSS:

University level       State level

National level       International level

3.24 No. of Awards won in NCC:

University level       State level

National level       International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility: Nil

### **Criterion – IV**

#### **4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8607 Sq.Mt			8607 Sq.Mt
Class rooms	23			
Laboratories	14	Nil	Nil	Nil
Seminar Halls				
No. of important equipments purchased ( $\geq$ 1-lakh) during the current year.	2		College UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	4,28,939/- 1,11,069		College UGC	
Others				

4.2 Computerization of administration and library

The library is automated through KOHA: open source software (version 2.8). Server computer is connected with four client computers through LAN. Library is fully computerized. At present 23598 copies of books are catalogued under MARC 21 format through this automated system. During this year 3015 users (Teaching, non- teaching and students) accessed library facilities. Users can search and reserve their demands through OPAC. Circulation and report generation are done within the perview of the system. User can access the internet facility from library. Moreover, users can access e-books and e-journals from N-List. Koha (version 3.8.11) on Ubuntu platform has been installed into the new server and immediately we would start data conversion work from old to new version.

## AQAR of Syamsundar College; Shyamsundar; Burdwan

### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	28565	1499698	452	102658	28565	1499698
Reference Books	7240	1063702	241	91740	7240	1063702
e- Books	Nil	x	97000+	5000	Nil	x
Journals	8	43800	Continue	6700	8	50500
e-Journals	Nil	x	6000+	5000	6000+	5000
Digital Database	22870	x	728	x	23598	x
CD & Video	178	x	03	x	178	x
Others (specify) Pamphlets	67	x	Nil	03	70	x
Manuscript	314	x	Nil	x	314	x

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments (Library)	Others
Existing	33	03	12 Broad Band connection	Nil	01	01	Computer-12 LCD Projector-3 HP LAPTOP-13	
Added	00	Nil	01	01 (Library)	Nil	Nil	Computer-1 (SERVER)	CCTV Camera 16 + 4
Total	33	03	13	01	01	01	Computer-12 LCD Projector-3 HP LAPTOP-14	CCTV Camera 20



4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- The college subscribed 10 Broad Band Connections from BSNL under NME scheme. The connections were provided to College office, Library and 08 other departments.
- Another 3 hi-speed internet facility was installed for better networking.
- All connections are provided with Wi-Fi router for maximum utilization
- The “Student Union Room” also provided with a broad-band connection with Wi-Fi router for better access
- The college maintains all financial transactions through COSA following directives from State Govt.
- For smooth functioning of e-Governance activities and other online services the college has installed separate computers with latest configurations.
- The software experts visit the college office for up-gradation of knowledge and skill of the dealing clerks

4.6 Amount spent on maintenance in lakhs:

i) ICT	5, 52,898/-
ii) Campus Infrastructure and facilities	NIL
iii) Equipments	5,406,000/
iv) Others	4, 67,016/-
<b>Total:</b>	<b>15, 59,914/-</b>

### Criterion – V

## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC has been constantly sensitizing the teachers to reach out to the students info about all the student support systems in the college, about the career counselling, grievance redressal cell, psycho- counselling, anti- ragging and anti-sexual harassment cells about which usually students are not aware, as most of them come from rural areas and does not have the habit of going through the prospectus in details.

5.2 Efforts made by the institution for tracking the progression

- The IQAC constantly keeps on informing the principal about its initiative in this regard and through interaction with different committees tracks the progress.

## AQAR of Syamsundar College; Shyamsundar; Burdwan

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	3429	NA	NA	NA

(b) No. of students outside the state Nil

(c) No. of international students Nil

Men	No	%	Women	No	%
	1789	52		1640	48

Last Year						This Year					
General	SC	ST	OBC	PWD	Total	General	SC	ST	OBC	PWD	Total
2014	631	133	335	NA	3113	1985	704	132	608	NA	3429

Demand ratio: 1: 3\*      Dropout %: 7 - 10 %<sup>#</sup>( ca)

*[\*Varies with the subject on offer; # Many students are not actual dropout but they change college without intimating in a proper manner.]*

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College has a dedicated career counselling cell and students actively interacts with the members of the cell as and when required.
- IQAC also helps in pursuing higher studies

No. of students beneficiaries

All third year students are mainly helped through this mechanism

### 5.5 No. of students qualified in these examinations

NET Nil    SET/SLET Nil    GATE Nil    CAT Nil

IAS/IPS etc NA    State PSC 01    UPSC NA    Others\* 40

\*Police/Army/JAM/JEST/WBSSC/BSF/TET etc

## AQAR of Syamsundar College; Shyamsundar; Burdwan

### 5.6 Details of student counselling and career guidance

- Through Career Counselling classes and one to one interaction basis (need based)

No. of students benefitted

Exact Number not recorded, but almost all third year students enthusiastically participates in any such activity by the college.

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	00

### 5.8 Details of gender sensitization programmes

Nil

### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports:

State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## AQAR of Syamsundar College; Shyamsundar; Burdwan

### 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	Nil	Nil
Financial support from government	1714 (SC,ST, OBC, Minority & Kanyashree)	92,30,500/-
Financial support from other sources	102 (Sitaram Jindal)	3,67,800/-
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level   
Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students: Nil

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

- The primary objective of the institution is to educate the local students (majority of whom are first generation learners)
- To enlighten the future of majority of SC,ST, Minority students residing locally by the light of proper education and guidance
- To help students learn something in excess beyond the boundary of syllabus

6.2 Does the Institution has a management Information System

No

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

As the college is affiliated to the University of Burdwan a large section of teachers participates in following activities

- Syllabus framing
- Paper setting
- Moderations
- Board of Studies etc.

#### 6.3.2 Teaching and Learning

- Use of LCD projection system along with the conventional chalk & talk method.
- Increase the access of internet connectivity by introducing Wi-Fi routers to almost all departments and library

#### 6.3.3 Examination and Evaluation

- Apart from University examinations the college arrange for periodical class tests (Department wise)
- A full fledged Test examination is conducted by the college and students are held up (temporarily) from sitting in University exam, if they fail to qualify the said examination or not have adequate attendance.

#### 6.3.4 Research and Development

- The whole administration particularly the IQAC motivates and guides all faculty members to take up research activities along with their regular activities.
- The faculty members advised to keep record of their publications for availing CAS benefits.
- At least four faculty members communicated Minor research proposal to UGC online with the help of members of IQAC cell.

#### 6.3.5 Library, ICT and physical infrastructure/ instrumentation

- Subscription of e-books and e-Journals
- Provide Wi-Fi facilities at library for wide availability to students and staff.

## AQAR of Syamsundar College; Shyamsundar; Burdwan

### 6.3.6 Human Resource Management

- The college authority always tries to maintain a cordial relationship with all stakeholders of the college.
- In all circumstances all stakeholders get adequate support from college management.
- For optimum utilization of human resources they are assigned appropriate jobs

### 6.3.7 Faculty and Staff recruitment

- Through Government recommendations in proper channel
- In case of casual staff (Non-teaching; Gr.-D Category) recruitment or Guest Lecturer recruitment the college follows affiliating University guidelines.

### 6.3.8 Industry Interaction / Collaboration

Nil

### 6.3.9 Admission of Students

- Strictly on the basis of Merit List preparation (based on 10+2 marks) and counselling basis.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"><li>➤ An “Employees Co-operative Credit Society” runs by the college - helpful in case of urgent financial requirements.</li><li>➤ The society also does some beneficial activities like sponsoring scholarship/award to meritorious students.</li><li>➤ Collaborating with the nearby privately run hospitals the college staffs could get urgent attention in case of medical emergency.</li></ul>
Non teaching	
Students	<ul style="list-style-type: none"><li>➤ The college authority considers the prayer of poor students and often arrange for half/full fees waiver based on the merit of the prayer.</li></ul>

6.5 Total corpus fund generated

36, 76,654/-

6.6 Whether annual financial audit has been done Yes  No

## AQAR of Syamsundar College; Shyamsundar; Burdwan

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes  NA    No  NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- The alumni association is Known as “Chirantani”
- The alumni-nominated members actively participate in almost all IQAC meetings and enrich the other cell by communicating the opinion and expectations of local residents.

6.12 Activities and support from the Parent – Teacher Association

- If the student fails to achieve adequate attendance the college has a custom of guardian call

6.13 Development programmes for support staff

- The support staffs are regularly sent to attend different developmental training programmes/workshops organized by state/ district agencies like HRMS workshop etc.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- With the help of NSS units regular campus cleaning programmes taken up particularly on each Saturday of the week.
- Green-campus initiative has been started with active participation of NSS & NCC units of the college by tree plantation etc.
- Introduction of Solar Light

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- An initiative was introduced to replace the full-fledged Test examination by periodical evaluation to save teaching days.
- Initiative has been taken to upload the results of those examinations on the college website along with up-to-date percentage of attendance

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Nil

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Introduction of series of class/unit tests and calculation of attendance as well as uploading the result & attendance in the college website from time to time since 2015.
- Introduction of felicitating / awarding the best users of library from different streams/ sections/ classes since 2016.

7.4 Contribution to environmental awareness / protection

- Tree plantation programme by NSS and NCC
- Initiative towards Plastic free campus
- Regular campus cleaning by NSS – students on each Saturday of the week
- Installation of “Solar Lighting” at some parts of the campus.



## AQAR of Syamsundar College; Shyamsundar; Burdwan

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOC Analysis)

- Recently installed self vending sanitary napkin machine added hygiene and convenience to the girls students
- Adequate funding urgently required for up-gradation of campus facilities.
- A lot space required to accommodate ever increasing student admission
- Urgent necessity for a separate science block
- Separate space for Philosophy and Economics departments to function properly.

### 8. Plans of institution for next year

- Up-gradation and modification of existing campus infrastructure.
- Improvement in overall academic atmosphere of the college
- Ensure adequate attendance of students in regular classes.
- Conduct few departmental seminars as well as National seminars
- Installation of fumigator for Library
- Improvement of canteen facility

Name Prof. S. K. Barik



Signature of the Coordinator, IQAC

Name Dr. G. S. Bandyopadhyay



Signature of the Chairperson, IQAC

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